



Position: Finance/Accounting Manager

Location: Markham, Ontario

GMC Software Technology, Inc. has an opening for a Finance/Accounting Manager for our North American Operations.

As Accounting Manager for our North American Operations, candidate will be responsible for a wide range of financial and accounting functions. Candidates must be CMA certified with technical accounting skills and business acumen in order to be involved in the strategic planning and business expansion of GMC North America. GMC is looking for highly-motivated, professional candidates who are willing to work in a fast-paced environment. The ideal candidate will have experience in within the software industry.

RESPONSIBILITIES:

- Timely and accurate reporting of monthly financial business results to include cash flow statements
- Support management with value added information critical to decision-making
- Assess current accounting operations to improve and implement new processes
- Evaluate financial and internal control systems
- Develop and maintaining accounting policies and procedures
- Manage relationships with external auditors and accountants
- Manage yearly audit and troubleshoot problems
- Adhere to IFRS reporting requirements
- Adhere to US and CA tax laws
- Plan and Prepare Budgets
- Manage AR and AP teams
- Plan, Organize and coordinate the month-end and year-end close process
- Core financial duties including maintaining general ledger, performing account analysis and reconciliation, budgets, depreciations, correcting journal entries and Canada and United States tax reporting.

QUALIFICATIONS:

- CMA Certification required
- CA Certification required
- Strong communication and organizational skills
- Exceptional leadership, and strategic planning skills
- Advanced knowledge of Excel, Access and SAP
- Working knowledge of Accounting and Tax laws in US and Canada
- Experience working in Software Enterprises
- Knowledge of IFRS, security regulations and reporting requirements
- International experience a plus

About GMC

Headquartered in Switzerland – with over 20 offices throughout Europe, the Americas and Asia – GMC serves 6,500 users in 30 countries in a diverse range of industries including direct mail, finance, insurance, telecommunications, utilities, government and education. In the mid-nineties, we began focusing our development efforts on a family of Products for variable document printing, process automation and web services that are used in a wide range of application areas including direct marketing, transactional communications, and on-demand database publishing. Among our innovations were the first in a series of web-enabled document design, approval and proofing, and production management and tracking tools. These allow for more efficient collaboration and integration of content, while at the same time streamline overall work-flow. Since the 2000's we have also continued to expand our development, sales and service operations throughout Europe, the Americas and Asia.

We offer a competitive salary and benefits package. This position is located in Markham, Ontario.

How to Apply

Please send resumes to [**n.boyle@gmc.net**](mailto:n.boyle@gmc.net)